



**ANNUAL GENERAL MEETING
February 22, 2023**

Minutes of the Quest Outreach Society 2022 Annual General Meeting scheduled February 22, 2023, at 6:00 p.m.

MEMBERS PRESENT:

Marilyn Bergen, President (Chair)
Carol Crow, Vice Chair
Eddie McWhirter, Treasurer
Patrick Beirne, Secretary

Peter Brasso
Fred Cirillo
Caroline Smart
Lillian White

ALSO PRESENT:

Jana Anderson, Moderator
Theo Lamb, Executive Director

Sam Hamilton, Coordinator, Administration and Client Services

PREPARATION OF MINUTES:

Jessi Connaughton, Board Secretary

PROCESS INTRODUCTION

Jana Anderson, Moderator, reviewed the process for participating in the meeting and voting on motions.

LAND ACKNOWLEDGEMENT

Marilyn Bergen, Chair, acknowledged the traditional territories of the Musqueam, Squamish and Tseil-Waututh First Nations, from which she joined the meeting.

1. Call to Order and Land Acknowledgement

Chair Bergen called the meeting to order at approximately 6:06 p.m.

2. Establish Presence of Quorum

Chair Bergen confirmed that in accordance with the Bylaws, a quorum for a meeting of members of the Society was three members in good standing. The Moderator confirmed a quorum, with eight members in good standing present.

3. Approval of Agenda

Related item: Draft Agenda for the February 22, 2023 Quest Outreach Society Annual General Meeting

It was MOVED (Eddie McWhirter) and SECONDED (Caroline Smart)

That the Agenda for the Quest Outreach Society Annual General Meeting (AGM) scheduled February 22, 2023, be approved with an amendment to adopt the Quest Outreach Society Annual General Meeting 2022 Rules of Order prior to the adoption of the February 23, 2022 AGM Minutes.

CARRIED (AGM230222-01)

4. Adoption of 2022 Meeting Rules of Order

It was MOVED (Lillian White) and SECONDED (Peter Brasso)

That the Quest Outreach Society Annual General Meeting 2022 Rules of Order be approved as circulated.

CARRIED (AGM230222-02)

5. Adopt Minutes of the February 23, 2022, Annual General Meeting

Related item: Draft Minutes of the February 23, 2022, Quest Outreach Society Annual General Meeting

It was MOVED (Patrick Beirne) and SECONDED (Eddie McWhirter)

That the Minutes of the Quest Outreach Society Annual General Meeting held February 23, 2022, be adopted as presented.

CARRIED (AGM230222-03)

6. Presentation of Financial Statements and Auditor's Report

Related item: Financial Statements of Quest Outreach Society and Independent Auditors' Report for the year ended August 31, 2022

Eddie McWhirter, Treasurer, referred to the information provided and reported that KPMG LLP conducted the audit and provided a qualified audit opinion due to the fact the organization derives revenue from donations which has limitations in the verification of amounts received and recorded in the financial statements.

It was additionally noted that:

- Total balance sheet valuation at year end was \$2.925 million
- Total revenue was \$2.86 million, up \$49,000 from the year prior
- Total expenses were \$3 million, up \$242,000 from the year prior
- The deficiency of revenue over expenses was approximately \$179,000.

It was MOVED (Lillian White) and SECONDED (Fred Cirillo)

That the Quest Outreach Society Annual General Meeting receive the "Financial Statements of Quest Outreach Society for the year ended August 31, 2022", as approved by the Directors and circulated to the members.

CARRIED (AGM230222-04)

7. Appointment of the Auditor

It was MOVED (Caroline Smart) and SECONDED (Eddie McWhirter)

That the Quest Outreach Society (Society) Annual General Meeting appoints KPMG LLP as the Auditor for the Society for the year ending August 31, 2024.

CARRIED (AGM230222-05)

8. Report from the Directors

Related item: Presentation titled, "2022 Director's Report"

Chair Bergen reviewed the Quest Outreach Society's Vision and Operating Principles and commented on successes achieved during 2022, including:

- 171, 840 client visits supported with an average of 3700 client visits per week
- 57 partner organizations responded to client engagement campaigns in March 2022
- The 12th Annual YVR Holiday Hamper Campaign distributed 1325 Holiday Hampers, fed 7950 British Columbians, and resulted in new partnerships with BC Fresh, Pro Organics and Fresh Direct

- Theo Lamb was invited by CBC to speak on rising food costs and the impact on BC households
- Volunteer programming re-opened, including the “repack program,” which allows Quest to source and receive bulk foods and redistribute them to markets
- John Milobar retired from the Quest Board of Directors and would be missed for his expertise and commitment
- Lillian White, Caroline Smart, Fred Cirillo, and Naveed Noorani joined the Board of Directors
- The Michelle Cahill Heart Award was created to recognize an employee who goes above and beyond to support the Quest client community
- Janice Martin, Director of Food Logistics, and Sam Hamilton, Coordinator of Client Services and Administration, joined the Quest team in 2022 and 2023, respectively.

Chair Bergen thanked all Quest members for their continued support of Quest Outreach Society.

9. Election of Directors

Chair Bergen confirmed that four nominations were received from members in good standing currently sitting as Board Directors. In accordance with section 7.4 of the Bylaws, as the number of eligible nominees did not exceed the number of seats available on the Board of Directors, all nominees were deemed to be elected by acclamation, and no vote was required.

The Moderator announced the names and positions of those acclaimed to the Quest Board of Directors for a three-year term (2023 – 2026), as follows:

- Marilyn Bergen
- Patrick Beirne
- Peter Brasso
- Fernando (Fred) Cirillo

CONCLUSION

The Quest Outreach Society 2022 Annual General Meeting, held February 22, 2023, concluded at 6:30 p.m.

* * *