



DRIVER AND WAREHOUSE ASSOCIATE

Quest Outreach Society is looking for the newest member of our Logistics Team, as an in-town Driver and Warehouse Associate. This role is full-time with benefits and involves both three and five ton trucks. If you're an organized and driven individual who loves to feel like a member of a team doing good work, then this is the job for you!

About Quest

Quest Outreach Society exists to disrupt the cycle of poverty through access to healthy and affordable food. By bridging the gap between food banks and traditional grocery stores, Quest provides a grocery experience based on principles of dignity, access, and sustainability. Quest believes in a grocery model that simultaneously supports community while reducing greenhouse gas emissions. A leader in redistribution, we work to actively redirect healthy, good food that would otherwise end up in the landfill and contribute to greenhouse gas emissions. Almost all of Quest's food is donated by local food partners from across British Columbia and delivered across our five Lower Mainland markets at reduced cost to our client communities. Quest's five grocery markets are located in Burnaby, Surrey, North Vancouver, East Vancouver, and the Downtown Eastside.

Key responsibilities:

The Driver/Warehouse Associate will drive our three or five ton trucks. This job entails picking up donations from our food partners as well as dropping off food to various community resource partners. When not driving, this position will be working in the Distribution Centre.

Food Deliveries and Pick-ups

- Plan and carry out food pickups and deliveries efficiently
- Manage communications during work hours regarding additional pickups and deliveries while managing schedule accordingly
- Ensure recurring or routine orders are picked up and delivered consistently and within acceptable time frames



- Ensure products are safely loaded and unloaded at destination points
- Ensure vehicles are driven in a safe manner and in compliance with the Motor Vehicle Act (E.g. wearing seat belts, obeying speed limits, no alcohol or drug use, etc.)
- Ensure the vehicle is safely parked and stored at the Quest facility after hours
- Ensure all vehicle keys and radios are left at the Distribution Center at the end of the work day
- Interact with food partners and Quest clients in a courteous and professional manner

Vehicle Maintenance

- Keep fuel at adequate levels and fuel up at authorized gas stations as required
- Conduct vehicle safety checks prior to use each day
- Check oil and other fluid levels regularly
- Check tires for damage or excessive wear-and-tear and report to the Logistics and Center Manager
- Inform supervisor of any maintenance problems with the vehicle
- Responsible for keeping interior and exterior of the vehicle clean at all times

Distribution Center (DC) Operations & Product Management:

- Ensure products are safely loaded and unloaded at DC
- Ensure products are stored in a safe and efficient manner
- Work in the DC as required including unpacking and rebuilding pallets for delivery to Markets
- Ensure DC Volunteers are working in a safe and productive manner
- Inventory product received in the DC according to Quests' inventory management system
- Recommend and implement innovative strategies to expand Quest's partnership reach in BC, seeking out new opportunities for food products
- Other tasks as related to distribution, warehouse and delivery as required and directed

Knowledge Required Skills and Abilities:

- High School Diploma



- 1-3 years truck experience driving
- Valid class 5 driver's license & satisfactory ICBC Driver's Abstract
- Familiarity with Lower Mainland streets/routes
- Physical ability to carry out duties of job - must be able to sit for long periods of time and lift up to 50lbs. per carton and 2,000 lbs. per pallet
- Ability to work independently with limited supervision
- Effective interpersonal skills and good communication skills
- On-the-job training and certification is provided in safe food handling and operating pallet jacks and other equipment

Compensation & Commitment

The starting hourly wage range is between \$21/hour and \$24/hour, depending on experience. This position is based at Quest Head Office, 2020 Dundas Street in Vancouver, BC.

Proposed Start Date:

First in-take: February 6, 2023

To apply:

Please include the following in an email with the subjecting heading: "Quest Driver & Warehouse Associate" to Quest's Director of Food Logistics Janice Martin at jmartin@questoutreach.org

- Your resume.
- If there are any accommodations that we can provide to make our hiring process more accessible for you, or if you have any ideas for improving our hiring process, please reach out to us at smora@questoutreach.org directly. We'd be happy to do our best to set you up for success.

Application deadline: On-Going (first in-take start date is Monday, February 6, 2023, following in-take dates to follow, check back or email us for updates)



We appreciate the effort of all applicants. Please note that only candidates selected for an initial interview will be contacted. Qualified candidates who submit their application ahead of the deadline may be contacted sooner for an initial interview.

We recognize the importance of a diverse workforce and encourage applications from Indigenous people, women, LGBTQIA+ people, people of colour, and people with disabilities.

Thank you for your interest in working with Quest!